



## ***PHYSICIAN PRESCRIPTIONS***

### *POLICY:*

Upon receipt of any physician prescription in paper form, the facility must adopt measures to safeguard the storage of the prescription in the resident's medical record as well as prevent reuse or diversion of the prescription.

### *PROCEDURE:*

1. If the prescription originated from a consulting physician, verify the order with the resident's attending physician before activating.
2. Follow standard ordering procedure for acquiring medication from with the pharmacy. Call in or FAX the prescription.
3. If the order is non-medicinal, follow facility policy for notifying the appropriate disciplines of the new order.
4. Once the orders have been honored, file the paper prescription in the resident's medical record under Physician Orders.
5. Strike a line across the face of the prescription and write **VOID** on it. This action should occur regardless of the nature of the orders.

***Above protocol is the recommendation of the Ohio Board of Pharmacy.***

For additional questions, please contact your Customer Care Representative at  
1-800-334-1624 or 513-459-7455